



---

COMMISSION OF INQUIRY INTO THE CIRCUMSTANCES  
SURROUNDING THE DEATH OF PHOENIX SINCLAIR

---

**Commission Disclosure 2088**



**WINNIPEG CHILD AND FAMILY SERVICES**  
**SERVICES A L'ENFANT ET A LA FAMILLE DE WINNIPEG**  
**SUPPORT/SHELTER WORKER TIME SHEET**

12614

WEEK ENDING DATE: 07 / 01 / 2001  
 dd mm yyyy

Employee Name: **BELANGER, MARIE**

Classification: **SUPPORT WORKER 3**

Employee # **551**

Supervisor: **A. ALLSOFF**

Reg - Regular Hours  
 U - Other Hours

Codes: Sick (SK) No Show (NS) SMR Premium (SP) Vacation (VAC) Adm Time (AT) Travel (T) Sleep Time (ST) No Hours Required

CLIENT NAME/FACILITY	# of children	CODES (B.)	MON:		TUES:		WED:		THURS:		FRI:		SAT:		SUN:		HOURS TOTAL
			FR:	Re	FR:	Re	FR:	Re	FR:	Re	FR:	Re	FR:	Re	FR:	Re	
DESCRIPTION	Contract Hours	WORK CLASSIFICATION	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	
[REDACTED]	1	148301	:	m	:	m	:	m	3:30m	3	:	m	:	m	:	m	3
[REDACTED]	4		:	m	:	m	:	m	6:30m	15	:	m	:	m	:	m	
[REDACTED]	3	146301	h	m	:	m	:	m	9:30m	3	:	m	:	m	:	m	3
[REDACTED]	4		0	m	:	m	:	m	12:30m		:	m	:	m	:	m	
[REDACTED]	1	148301	:	m	:	m	:	m	12:30m	3	:	m	:	m	:	m	3
[REDACTED]	6		h	m	:	m	:	m	3:30m	15	:	m	:	m	:	m	
[REDACTED]	1	135411	:	m	:	m	:	m			11:30m	4	:	m	:	m	4
[REDACTED]	8		1	m	:	m	:	m			3:30m		:	m	:	m	4
[REDACTED]	1	133411	0	m	:	m	1:30m	4	:	m	:	m	:	m	:	m	4
[REDACTED]	4		0	m	:	m	5:30m		:	m	:	m	:	m	:	m	
[REDACTED]	2	131301	0	m	:	m	9:30m	4	:	m	:	m	:	m	:	m	4
[REDACTED]	4		0	m	:	m	1:30m		:	m	:	m	:	m	:	m	
Kenneth	1	133411	0	m	8:4m	8	:	m	:	m	:	m	:	m	:	m	8
	46		0	m	4	8	8	8	9	4							29

I hereby certify that the hours recorded above are true and accurate.

Employee Signature: of Belanger

Area Authorized Signature: [Signature]

PP2

17651



**WINNIPEG CHILD AND FAMILY SERVICES**  
**SERVICES A L'ENFANT ET A LA FAMILLE DE WINNIPEG**  
**SUPPORT/SHELTER WORKER TIME SHEET**

WEEK ENDING DATE: 14/01/2001 Employee Name: **BELANGER, MARIE** Classification: **SUPPORT WORKER 3** Employee # **551** Supervisor: **A. ALLSOPP**  
 dd mm yyyy

Reg: Regular Hours  
 O: Other Hours

Codes: Sick (SK) No Show (NS) Shift Premium (SP) Vacation (VAC) Admin Time (AD) Travel (T) Sleep Time (ST) No Hours Required

CLIENT NAME/FACILITY	# of children	CODES IL	MON: 8		TUES: 9		WED: 10		THURS: 11		FRI: 12		SAT:		SUN: 14		TOTAL HOURS
			FR:	Ro	FR:	Ro	FR:	Ro	FR:	Ro	FR:	Ro	FR:	Ro	FR:	Ro	
DESCRIPTION	Contract Hours	WORK CLASSIFICATION	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	
[REDACTED]	1	148 301	: m		1:30m	3	: m		3:30m	3	: m		: m		: m		6 1/2
[REDACTED]	4		: m		4:30m		: m		6:30m	SK	: m		: m		: m		AD
[REDACTED]	3	146 301	: m		10:30m	2	: m		10:30m	2	: m		: m		: m		4 1/2
[REDACTED]	4		: m		12:30m		: m		12:30m	SK	: m		: m		: m		AD
[REDACTED]	1	148 301	: m		4:30m	3	: m		12:30m	3	: m		: m		: m		6 1/2
[REDACTED]	6		: m		7:30m	NS	: m		3:30m	SK	: m		: m		: m		AD
[REDACTED]	1	135 411	10:30m	3	: m		2:30m	4	: m		8:30m	8	: m		: m		15 1/2
[REDACTED]	8		1:30m		: m		5:30m	SK	: m		4:30m	SK	: m		: m		AD
[REDACTED]	1	133 411	: m		: m		10:30m	4	: m		: m		: m		: m		4 1/2
[REDACTED]	4		: m		: m		2:30m	SK	: m		: m		: m		: m		AD
[REDACTED]	2	131 301	1:30m	4	: m		: m		: m		: m		: m		: m		4 1/2
[REDACTED]	4		5:30m		: m		: m		: m		: m		: m		: m		AD
[REDACTED]		410-301	: m		9: A	1 1/2	: m		: m		: m		: m		: m		1 1/2
TOTAL HOURS:					10:30m												
I hereby certify that the hours recorded above are true and accurate			7		9 1/2		8		8		8						42 1/2

Employee Signature: 01 Belanger

Area Authorized Signature: [Signature]

15  
 01-15 2001  
 PROCESSED



pp3

12754



### WINNIPEG CHILD AND FAMILY SERVICES SERVICES A L'ENFANT ET A LA FAMILLE DE WINNIPEG SUPPORT/SHELTER WORKER TIME SHEET

WEEK ENDING DATE: 28/01/2000 Employee Name: **BELANGER, MARIE** Classification: **SUPPORT WORKER 3** Employee # **551** Supervisor: **A. ALLSOFF**  
dd mm yyyy

R1 = Regular Hours  
O\* = Other Hours  
Codes: Sick (SK) No Show (NS) Shift Premium (SP) Vacation (VAC) Admin Time (AD) Travel (T) Sleep Time (ST) No Hours Required

CLIENT NAME/FACILITY	# of children	CODES GL	MON: <u>22</u>		TUES: <u>23</u>		WED: <u>24</u>		THURS: <u>25</u>		FRI: <u>26</u>		SAT: <u>27</u>		SUN: <u>28</u>		TOTAL HOURS
			FR:	Re:	FR:	Re:	FR:	Re:	FR:	Re:	FR:	Re:	FR:	Re:	FR:	Re:	
DESCRIPTION	Contract Hours	WORK CLASSIFICATION	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	
[REDACTED]	2	B5411	9: A m	4	:	m	:	m	4:30 m	3	1: P m	3	:	m	:	m	10
[REDACTED]	8+		1: m		:	m	:	m	7:30 m		4: m		:	m	:	m	
[REDACTED]	1	H3 301	1: P m	3	1: P m	3 1/2	1: P m	3 1/2	1: m	3 1/2	:	m	:	m	:	m	1 1/2
[REDACTED]	12		4: m		4:30 m		4:30 m		4:30 m		:	m	:	m	:	m	AD
[REDACTED]	4	H6 301	:	m	10: A m	3	:	m	10: A m	3	:	m	:	m	:	m	6
[REDACTED]	4-6		:	m	1: m		:	m	1: m		:	m	:	m	:	m	
[REDACTED]	2	B1 301	:	m	4:30 m	2	4:30 m	2	:	m	:	m	:	m	:	m	4
[REDACTED]	4		:	m	6:30 m		6:30 m		:	m	:	m	:	m	:	m	
[REDACTED]	1	H8 301	:	m	:	m	10: A m	3	:	m	10: A m	3	:	m	:	m	6
[REDACTED]	6		:	m	:	m	1: m	NS	:	m	1: m	NS	:	m	:	m	
[REDACTED]			:	m	:	m	:	m	:	m	:	m	:	m	:	m	
[REDACTED]			:	m	:	m	:	m	:	m	:	m	:	m	:	m	
[REDACTED]			:	m	:	m	:	m	:	m	:	m	:	m	:	m	
TOTAL HOURS:																	40 1/2

I hereby certify that the hours recorded above are true and accurate.

Employee Signature: Marie Belanger

Area Authorized Signature: A. Allsoff  
HW

PROCESSED

12806



**WINNIPEG CHILD AND FAMILY SERVICES**  
**SERVICES A L'ENFANT ET A LA FAMILLE DE WINNIPEG**  
**SUPPORT/SHELTER WORKER TIME SHEET**

WEEK ENDING DATE: 04/02/01 Employee Name: **BELANGER, MARIE** Classification: **SUPPORT WORKER 3** Employee # **551** Supervisor: **A. ALLSOPP**  
dd mm yyyy

CLIENT NAME/FACILITY	# of children	CODES GL	MON: <u>29</u>		TUES: <u>30</u>		WED: <u>31</u>		THURS: <u>01</u>		FRI: <u>02</u>		SAT: <u>03</u>		SUN: <u>04</u>		TOTAL HOURS
			FR: TO: Rm	FR: TO: Rm	FR: TO: Rm	FR: TO: Rm	FR: TO: Rm	FR: TO: Rm	FR: TO: Rm	FR: TO: Rm							
[REDACTED]	2	135411	4:30m	3	:	m	10: A	3	:	m	1:	4	:	m	:	m	10
[REDACTED]	8+		7:30m		:	m	1:	m	:	m	5:	m	:	m	:	m	
[REDACTED]	1	143301	1:	3 1/2	12:30m	4	:	m	1:	3 1/2	:	m	:	m	:	m	1
[REDACTED]	13		4:30m		4:30m		:	m	4:30m		:	m	:	m	:	m	AD
[REDACTED]	4	146301	:	m	9:30m	3	:	m	9: A	4	:	m	:	m	:	m	7
[REDACTED]	4-6		:	m	12:30m		:	m	1:	m	:	m	:	m	:	m	
[REDACTED]	2	131301	:	m	:	m	1:	4	:	m	:	m	:	m	:	m	4
[REDACTED]	4+		:	m	:	m	5:	m	:	m	:	m	:	m	:	m	
[REDACTED]	1	148301	10: A	3	:	m	:	m	:	m	9: A	4	:	m	:	m	7
[REDACTED]	6		1:	m	:	m	:	m	:	m	1:	m	:	m	:	m	
[REDACTED]			:	m	:	m	:	m	:	m	:	m	:	m	:	m	
[REDACTED]			:	m	:	m	:	m	:	m	:	m	:	m	:	m	
[REDACTED]			:	m	:	m	:	m	:	m	:	m	:	m	:	m	
<b>TOTAL HOURS:</b>				9 1/2		7		7		7 1/2		8				1	40

I hereby certify that the hours recorded above are true and accurate.

Employee Signature: M. Belanger

Area Authorized Signature: A. Allsopp  
 H W

APR 11 2001

PROCESSED

pp4

12838



### WINNIPEG CHILD AND FAMILY SERVICES SERVICES A L'ENFANT ET A LA FAMILLE DE WINNIPEG SUPPORT/SHELTER WORKER TIME SHEET

02/11/2001 19:03

WEEK ENDING DATE: 11 / 02 / 01  
dd mm yyyy

Employee Name: **BELANGER, MARIE**

Classification: **SUPPORT WORKER 3**

Employee # **551**

Supervisor: **A. ALLSOPT**

R1 - Regular Hours  
O\* - Other Hours  
Codes Sick (SK) No Show (NS) SBR Premium (SP) Vacation (VAC) Adm. Time (AT) Travel (T)/Sleep Time (ST) No Hours Required

CLIENT NAME/FACILITY	# of children	CODES U.I.	MON: 5		TUES: 6		WED: 7		THURS: 8		FRI: 9		SAT: 10		SUN: 11		TOTAL HOURS
			FR:	Ro:	FR:	Ro:	FR:	Ro:	FR:	Ro:	FR:	Ro:	FR:	Ro:	FR:	Ro:	
DESCRIPTION	Contract Hours	WORK CLASSIFICATION	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	
[REDACTED]	2	135411	10: A	3	:	:	10: A	3	:	:	8: A	4	:	:	:	:	10
[REDACTED]	8+		1: :	:	:	:	1: :	15	:	:	12: :	VAC	:	:	:	:	
[REDACTED]	1	143301	1: P	3 1/2	1: P	3 1/2	1: P	3 1/2	1: P	3 1/2	:	:	:	:	:	:	15
[REDACTED]	13		4:30	:	4:30	:	4:30	:	4:30	:	:	:	:	:	:	:	AD
[REDACTED]	4	146301	:	:	9: A	4	:	:	10: A	3	:	:	:	:	:	:	7
[REDACTED]	4-6		:	:	1: :	:	:	:	1: :	:	:	:	:	:	:	:	
[REDACTED]	2	131301	4:30	2	:	:	:	:	4:30	2	:	:	:	:	:	:	4
[REDACTED]	4+		6:30	:	:	:	:	:	6:30	15	:	:	:	:	:	:	
[REDACTED]	1	148301	:	:	4:30	4	:	:	:	:	12: :	4	:	:	:	:	8
[REDACTED]	6		:	:	8: :	:	:	:	:	:	4: :	VAC	:	:	:	:	
[REDACTED]			:	:	:	:	:	:	:	:	:	:	:	:	:	:	
[REDACTED]			:	:	:	:	:	:	:	:	:	:	:	:	:	:	
[REDACTED]			:	:	:	:	:	:	:	:	:	:	:	:	:	:	
[REDACTED]			:	:	:	:	:	:	:	:	:	:	:	:	:	:	
<b>TOTAL HOURS:</b>				8 1/2		11 1/2		6 1/2		8 1/2		8					44

2047352325

MARIE BELANGER

PAGE 03

I hereby certify that the hours recorded above are true and accurate.

Employee Signature: M. Belanger

Area Authorized Signature: [Signature]

HW

02 / 12 / 2001

PROCESSED

12898



**WINNIPEG CHILD AND FAMILY SERVICES**  
**SERVICES A L'ENFANT ET A LA FAMILLE DE WINNIPEG**  
**SUPPORT/SHELTER WORKER TIME SHEET**

WEEK ENDING DATE: 18, 02, 01 Employee Name: **BELANGER, MARIE** Classification: **SUPPORT WORKER 3** Employee # **551** Supervisor: **A. ALLSOPP**

Rr = Regular Hours  
 O\* = Other Hours  
 Codes: Sick (SK) No Show (NS) SMI Prevision (SP) Vacation (VAC) Admin Time (AD) Travel (T) Sleep Time (ST) No Hours Required

CLIENT NAME/FACILITY	# of children	COOFS (N)	MON:		TUES:		WED:		THURS:		FRI:		SAT:		SUN:		TOTAL HOURS
			FR:	Ra:	FR:	Ra:	FR:	Ra:	FR:	Ra:	FR:	Ra:	FR:	Ra:	FR:	Ra:	
DESCRIPTION	Contract Hours	WORK CLASSIFICATION	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	
[REDACTED]	2	135411	9: A	4	:	:	9:30	3	:	:	8: A	4	:	:	:	:	11
[REDACTED]	8+		1:	:	:	:	12:30	:	:	:	4:	SK	:	:	:	:	
[REDACTED]	1	143301	1:	3 1/2	1:	3 1/2	:	:	1:30	3	:	:	:	:	:	1	11
[REDACTED]	13+		4:30	:	4:30	:	:	:	4:30	:	:	:	:	:	:	AD	
[REDACTED]	4	146301	:	:	10: A	3	:	:	10:30	3	:	:	:	:	:	:	6
[REDACTED]	4-6		:	:	1:	:	:	:	1:30	:	:	:	:	:	:	:	
[REDACTED]	2	131301	4:30	3	:	:	:	:	:	:	12:	4	:	:	:	:	7
[REDACTED]	4+		7:30	NS	:	:	:	:	:	:	4:	SK	:	:	:	:	
[REDACTED]	1	148301	:	:	:	:	12:30	5	:	:	:	:	:	:	:	:	5
[REDACTED]	6		:	:	:	:	5:30	:	:	:	:	:	:	:	:	:	
[REDACTED]			:	:	:	:	:	:	:	:	:	:	:	:	:	:	
[REDACTED]			:	:	:	:	:	:	:	:	:	:	:	:	:	:	
[REDACTED]			:	:	:	:	:	:	:	:	:	:	:	:	:	:	
<b>TOTAL HOURS:</b>				10 1/2		6 1/2		8		6		8				1	40

I hereby certify that the hours recorded above are true and accurate.

Employee Signature: M. Belanger

Area Authorized Signature: A. Allsopp  
 H W

PROCESSED











pp7

### WINNIPEG CHILD AND FAMILY SERVICES SERVICES A L'ENFANT ET A LA FAMILLE DE WINNIPEG SUPPORT/SHELTER WORKER TIME SHEET

1300

WEEK ENDING DATE: 25, 03, 01 Employee Name: **BELANGER, MARIE** Classification: **SUPPORT WORKER 3** Employee # **551** Supervisor: **A. ALLSOPP**  
dd mm yyyy

R1 = Regular Hours O\* = Other Hours Codes: Sick (SK) No Show (NS) Shift Premium (SP) Vacation (VAC) Admin Time (AD) Travel (T) Sleep Time (ST) No Hours Required

CLIENT NAME/FACILITY	# of children	CODES GL	MON: 19		TUES: 20		WED: 21		THURS: 22		FRI: 23		SAT: 24		SUN: 25		TOTAL HOURS	
			FR:	Ran	FR:	Ran	FR:	Ran	FR:	Ran	FR:	Ran	FR:	Ran	FR:	Ran		
DESCRIPTION	Contract Hours	WORK CLASSIFICATION	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*	TO:	O*		
[REDACTED]	2	135411	8: A m	8	:	m	:	m	:	m	9: A m	4	:	m	:	m	1/2	12 1/2
[REDACTED]	8*		4: m	VAC	:	m	:	m	:	m	1: m		:	m	:	m	AD	2
[REDACTED]	1	143301	:	m	1: 30	4	12: 30 m	4	12: 30 m	4	:	m	:	m	:	m	1	13
[REDACTED]	15*		:	m	5: 30 m		4: 30 m		4: 30 m		:	m	:	m	:	m	AD	
[REDACTED]	4	146301	:	m	10: 30	3	:	m	9: A m	3 1/2	:	m	:	m	:	m	1/2	6 1/2
[REDACTED]	6		:	m	1: 30		:	m	12: 30 m		:	m	:	m	:	m	AD	
[REDACTED]	1		:	m	:	m	:	m	:	m	1: m	3	:	m	:	m		3
[REDACTED]	18		:	m	:	m	:	m	:	m	4: m		:	m	4	:	m	
[REDACTED]		410301	:	m	9: A m	1 1/2	:	m	:	m	:	m	:	m	4: 15	:	m	1 1/2
[REDACTED]			:	m	10: 30 m		:	m	:	m	:	m	:	m	4: 15	:	m	
[REDACTED]			:	m	:	m	:	m	:	m	:	m	:	m	:	m		
[REDACTED]			:	m	:	m	:	m	:	m	:	m	:	m	:	m		
[REDACTED]			:	m	:	m	:	m	:	m	:	m	:	m	:	m		
<b>TOTAL HOURS:</b>				8		8 1/2		4		7 1/2		7				2	37	

I hereby certify that the hours recorded above are true and accurate.

Employee Signature: M. Belanger

Area Authorized Signature: \_\_\_\_\_





























PP13

# WINNIPEG CHILD AND FAMILY SERVICES SERVICES À L'ENFANT ET À LA FAMILLE DE WINNIPEG SUPPORT/SHELTER WORKER TIME SHEET

13704

WEEK ENDING DATE: 17 / 06 / 01  
                                  dtt  mm  yyyy

Employee Name: Marie Belanger

Employee # 55

Supervisor: A. ALLSOPP

Ro = Regular Hours  
O\* = Other Hours

Codes: Sick (SK) No Show (NS) Shift Premium (SP) Vacation (VAC) Admin Time (AT) Travel (T) Sleep Time (ST) No Hours Required

CLIENT NAME/ACTIVITY DESCRIPTION	No children Contact Hours	CYMUS CL	MON		TUES		WED		THURS		FRI		SAT		SUN		TOTAL HOURS
			IR	Ro	IR	Ro	IR	Ro	IR	Ro	IR	Ro	IR	Ro	IR	Ro	
[REDACTED]	1	140-301	9	3 1/2	9	4	12:30	4	12	3						1	15 1/2
[REDACTED]	18		4:30		1:00		4:30		3							AD	
[REDACTED]	1	143-301	9	4	1 P	3 1/2	9	3 1/2	9	3						1	15
[REDACTED]	18		1		4:30		12:30		12							AD	
[REDACTED]	6 1/2	#132							3	3						1 1/2	3 1/2
[REDACTED]	1	141-301									8 A	8				1	9
[REDACTED]	8 1/2										4	SK				AD	
TOTAL HOURS				7 1/2		7 1/2		7 1/2		9		8					43

PROCESSED  
-06-18-2001

I hereby certify that the hours recorded above are true and accurate.

Belanger's Signature: M. Belanger

Area Authorized Signature: A. Allsopp











PP16

14344



WINNIPEG CHILD AND FAMILY SERVICES  
SERVICES A L'ENFANT ET A LA FAMILLE DE WINNIPEG  
SUPPORT/SHELTER WORKER TIME SHEET

BOOKING DATE: 29.07.01 Employee Name: Marie Belanger Classification: SUPPORT WORKER Employee: 551 Supervisor: A. ALLSOPP

Job Title / Hours	Code	Shift (SK)	No Show (NS)		Sick Premium (SP)		Vacation (VAC)		Admin Time (AD)		Travel (T)		Meal Time (MT)		No Hours Required		TOTAL HOURS
			FR:	HR:	FR:	HR:	FR:	HR:	FR:	HR:	FR:	HR:	FR:	HR:	FR:	HR:	
			23		24		25		26		27		28		29		
JOB NAME/FACILITY	DESCRIPTION	CLASSIFICATION	TO:	Q:	TO:	Q:	TO:	Q:	TO:	Q:	TO:	Q:	TO:	Q:	TO:	Q:	
	[Redacted]	143301					9:30	3			1:30	3					1/2
	6+						12:30	15			4:30						AD
	[Redacted]	140301	9:30	4	9:30	4	12:30	4	9:30	4							1
	18		1:30		1:30		4:30		1:30								AD
	[Redacted]	132			1:30	4			1:30	4							5
	9/16				5:30				5:30								AD
	[Redacted]	141301	1:30	3			4:30	3			9:30	4					12
	10/15		4:30				7:30				1:30						AD
TOTAL HOURS				7		8		20		8		7					41 1/2

I certify that the hours recorded above are true and accurate.

Employee Signature: Marie Belanger

HW

Area Authorized Signature: [Signature]

PROCESSED

JUL 30 '01 11:08 FR CES SM CHARLESWOOD 204 896 1504 TD 4521

P. 02/02







**WINNIPEG CHILD AND FAMILY SERVICES**  
**SERVICES À L'ENFANT ET À LA FAMILLE DE WINNIPEG**  
**SUPPORT/SHELTER WORKER TIME SHEET**

14200

WEEK ENDING DATE: 19/08/01  
 dd mm yyyy

Employee Name: Marie Belanger

Employee # 551

Supervisor: A. ALLSOPP

Ro - Regular Hours  
 Oo - Other Hours

Codes: Sick (SK) No Show (NS) Shift Premium (SP) Vacation (VAC) Admin Time (AD) Travel (T) Sleep Time (ST) No Hours Required

CLIENT NAME/FACILITY DESCRIPTION	No of children Contract Hours	CYCLES		MORN		AFTER		WTD		THURS		FRI		SAT		SUN.		TOTAL HOURS												
		10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25													
[REDACTED]	1 10 1/2	141	201					3:30	3	3:30	3	1:30	3					16 AD	9 1/2											
[REDACTED]	1 18+	140	301	9:30	4	9:30	4	9:30	3	9:30	3								14											
[REDACTED]	1 6+	143	301	1:30		1:30		12:30	3	12:30		9:30	4					1/2 AD	7 1/2											
[REDACTED]	1 9 1/2	132		1:30	3	1:30	3			12:30	3	1:30							9											
TOTAL HOURS																		7		7		9		9		7				40

PROCESSED

I hereby certify that the hours recorded above are true and accurate.  
 Belanger Timesheets - 2001

*Marie Belanger*

*A. Allsopp*

























**WINNIPEG CHILD AND FAMILY SERVICES**  
**SERVICES A L'ENFANT ET A LA FAMILLE DE WINNIPEG**  
**FAMILY SUPPORT WORKER TIME SHEET**

14798

WEEK ENDING DATE: 11/11/01 Employee Name: **BELANGER, MARIE** Status: **Permanent** Employee # **551** Supervisor: **Anne Oddison**  
 dd mm yyyy Bi-weekly Guarantee of hours **64** Phone #: **944-4508**

Codes:	Sick (SK)	No Show (NS)	Shift Premium (SP)		Vacation (VAC)		Admin Time (AD)		Travel (T)		SAT: dt. mm	SUN: dt. mm	T H O U R S	
			MON: dt. mm	Hrs.	TUES: dt. mm	Hrs.	WED: dt. mm	Hrs.	THURS: dt. mm	Hrs.				FRI: dt. mm
CLIENT NAME/ DESCRIPTION	GL	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	
		TO:		TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:		
[REDACTED]	141301	3:30m	3	:	m	3:30m	3	:	m	9:30m	4	:	m	10
		6:30m		:	m	6:30m		:	m	1:30m		:	m	
[REDACTED]	132	:	m	1:30m	4	:	m	1:30m	3	:	m	:	m	7
		:	m	5:30m		:	m	4:30m		:	m	:	m	
[REDACTED]	143301	9:30m	3	:	m	10:30m	2	:	m	2:30m	3	:	m	8
		12:30m		:	m	12:30m		:	m	5:30m		:	m	
[REDACTED]	140301	12:30m	3	9:30m	4	12:30m	3	9:30m	4	:	m	:	m	14
		3:30m		1:30m		3:30m	NS	1:30m		:	m	:	m	
[REDACTED]	410301	:	m	:	m	:	m	:	m	1:30m	1	:	m	1
		:	m	:	m	:	m	:	m	2:30m		:	m	
		:	m	:	m	:	m	:	m	:	m	:	m	
		:	m	:	m	:	m	:	m	:	m	:	m	
<b>TOTAL HOURS:</b>			<b>9</b>		<b>8</b>		<b>8</b>		<b>7</b>		<b>8</b>			<b>40</b>

PROCESSED  
11/14/01

I hereby certify that the hours recorded above are true and accurate.  
 Employee Signature: M. Belanger

Co-ordinator Signature: A. Oddison



PP24

**WINNIPEG CHILD AND FAMILY SERVICES**  
**SERVICES A L'ENFANT ET A LA FAMILLE DE WINNIPEG**  
**FAMILY SUPPORT WORKER TIME SHEET**

14831

WEEK ENDING DATE: 18/11/01  
dd mm yyyy

Employee Name: BELANGER, MARIE  
Bi-weekly Guarantee of hours 64

Status: Permanent Employee # 551

Supervisor: Anne Odidison  
Phone #: 944-4508

CLIENT NAME/ DESCRIPTION	Codes: Stk (SK)		No Show (NS)		Shir Premium (SP)		Vacation (VAC)		Admin Time (AD)		Travel (T)		SAT: dd mm		SUN: dd mm		T H O U R S	
	GL	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:		Hrs.
		TO:		TO:		TO:		TO:		TO:		TO:		TO:		TO:		
[REDACTED]	141301	1	m	3:30m	3	:	m	1:30m	4	:	m	:	m	:	m	:	m	8
[REDACTED]	132	1	m	6:30m		:	m	5:30m		:	m	:	m	:	m	:	m	AD
[REDACTED]		0	m	12:30m	3	:	m			:	m	12:30m	4	:	m	:	m	1/2 7 1/2
[REDACTED]		0	m	7:30m		:	m			:	m	4:30m		:	m	:	m	AD
[REDACTED]	143301	2	m			:	m	12:30m	4	:	m	9:30m	3	:	m	:	m	1/2 7 1/2
[REDACTED]		2	m			:	m	4:30m		:	m	12:30m		:	m	:	m	AD
[REDACTED]	140301	1	m	9:30m	3	:	m	8:30m	4	:	m	9:30m	4	:	m	:	m	1/2 11 1/2
[REDACTED]		0	m	12:30m		:	m	12:30m		:	m	1:30m		:	m	:	m	AD
[REDACTED]		0	m			:	m			:	m			:	m	:	m	
[REDACTED]		0	m			:	m			:	m			:	m	:	m	
[REDACTED]		4	m			:	m			:	m			:	m	:	m	
[REDACTED]		4	m			:	m			:	m			:	m	:	m	
[REDACTED]		1	m			:	m			:	m			:	m	:	m	
<b>TOTAL HOURS:</b>					9			8	8			7						2 1/2 34 1/2

I hereby certify that the hours recorded above are true and accurate.

Employee Signature: M. Belanger

Co-ordinator Signature: [Signature]





PP25

### WINNIPEG CHILD AND FAMILY SERVICES SERVICES A L'ENFANT ET A LA FAMILLE DE WINNIPEG FAMILY SUPPORT WORKER TIME SHEET

14931

WEEK ENDING DATE: 02, 12 01  
dd mm yyyy

Employee Name: **BELANGER, MARIE**  
Bi-weekly Guarantee of hours 64

Status: Permanent

Employee # 551

Supervisor: **Anne Oddison**  
Phone #: 944-4508

CLIENT NAME/ DESCRIPTION	Codes:	Sick (SK)	No Show (NS)	Shift Premium (SP)	Vacation (VAC)	Admin Time (AD)		Travel (T)		SAT: dd/mm		SUN: dd/mm		TOTAL HOURS
	GL	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	
	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:		
[REDACTED]	14901	12:30m	4	3: m	3	2: m	3	3: m	3	:	m	:	m	13
		4:30m	SK	6: m		5: m		6: m		:	m	:	m	
[REDACTED]	132	:	m	12: m	3	12: m	2	12: m	3	12: m	3	:	m	11
		:	m	3: m		2: m		3: m		3: m	SK	:	m	
[REDACTED]	143301	:	m	9: m	3	:	m	9: m	3	:	m	:	m	6
		:	m	12: m		:	m	12: m		:	m	:	m	
[REDACTED]	140301	8:30m	4	:	m	9: m	3	:	m	9: m	3	:	m	10
		12:30m	SK	:	m	12: m		:	m	12: m	SK	:	m	
		:	m	:	m	:	m	:	m	:	m	:	m	
		:	m	:	m	:	m	:	m	:	m	:	m	
		:	m	:	m	:	m	:	m	:	m	:	m	
		:	m	:	m	:	m	:	m	:	m	:	m	
<b>TOTAL HOURS:</b>			8		9		8		9		6			40

PROCESSED

I hereby certify that the hours recorded above are true and accurate.

Employee Signature: M. Belanger

Co-ordinator Signature: Anne Oddison



**WINNIPEG CHILD AND FAMILY SERVICES**  
**SERVICES A L'ENFANT ET A LA FAMILLE DE WINNIPEG**  
**FAMILY SUPPORT WORKER TIME SHEET**

WEEK ENDING DATE: 09.12.01  
 dd mm yyyy

Employee Name: **BELANGER, MARIE**  
 Bi-weekly Guarantee of hours 64

Status: **Permanent**

Employee # **551**

Supervisor: **Anne Odillon**  
 Phone #: **944-4508**

CLIENT NAME/ DESCRIPTION	Codes:	Sick (SK)	No Show (NS)	Shift Premium (SP)	Vacation (VAC)	Admin Time (AD)	Travel (T)	MON: dd mm		TUES: dd mm		WED: dd mm		THURS: dd mm		FRI: dd mm		SAT: dd mm		SUN: dd mm		T O U R S	
	GL	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.		
	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:	TO:			
[REDACTED]	143301	:	m		3	3	m	3	3	m	3	3	m	3	9	m	3	:	m	:	m	12	
[REDACTED]	132	:	m		6	6	m	6	6	m	6	6	m	12	:	m	:	m	:	m	:	m	9
[REDACTED]		:	m		3	3	m	3	3	m	3	3	m		:	m	:	m	:	m	:	m	
[REDACTED]	143301	9	:	m	4									12	:	m	4	:	m	:	m	8	
[REDACTED]		1	:	m										4	:	m							
[REDACTED]	140301	1	:	m	3	9	m	3	9	m	3	9	m	3	:	m						12	
[REDACTED]		4	:	m	NS	12	m	12	m	12	m	12	m		:	m							
[REDACTED]		:	m												:	m							
[REDACTED]		:	m												:	m							
[REDACTED]		:	m												:	m							
[REDACTED]		:	m												:	m							
<b>TOTAL HOURS:</b>				7		9		9		9		9		7								41	

I hereby certify that the hours recorded above are true and accurate.

Employee Signature: M. Belanger

Co-ordinator Signature: Anne Odillon



PP26

# WINNIPEG CHILD AND FAMILY SERVICES SERVICES A L'ENFANT ET A LA FAMILLE DE WINNIPEG FAMILY SUPPORT WORKER TIME SHEET

As of 21

12/16/2001 21:10

WEEK ENDING DATE: 16/12/01  
dd mm yyyy

Employee Name: **BELANGER, MARIE**  
Bi-weekly Guarantee of hours 64

Status: **Permanent** Employee # **551**

Supervisor: **Anne Odjison**  
Phone #: **944-4508**

2047353153

MARIE BELANGER

PAGE 02

CLIENT NAME/ DESCRIPTION	Sick (SK)		No Show (NS)		Shift Premium (SP)		Vacation (VAC)		Admin Time (AD)		Travel (T)		TOTAL HOURS		
	CODES	MON:	TUES:	WED:	THURS:	FRI:	SAT:	SUN:	FR:	Hrs.	FR:	Hrs.		FR:	Hrs.
	GL	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:	Hrs.	FR:		Hrs.	
[REDACTED]	143301	3: P m	3	3: m	3	:	m	3: P m	3	1: m	3	:	m	12	
[REDACTED]		6: m		6: m		:	m	6: m		4: m		:	m		
[REDACTED]	132	:	m	9: m	3	12: m	4	12: P m	3	:	m	:	m	10	
[REDACTED]		:	m	12: m		8: m	3	3: m		:	m	:	m		
[REDACTED]	143301	9: A m	3	12: m	3	:	m	:	m	9: m	4	:	m	11	
[REDACTED]		12: m		3: m		:	m	:	m	1: m		:	m	AD	
[REDACTED]	140301	12: P m	3	:	m	8: m	4	9: A m	3	:	m	12: m	4	10	
[REDACTED]		3: m		:	m	12: m	SK	12: m		:	m	:	m		
[REDACTED]		:	m	:	m	:	m	:	m	:	m	:	m		
[REDACTED]		:	m	:	m	:	m	:	m	:	m	:	m		
[REDACTED]		:	m	:	m	:	m	:	m	:	m	:	m		
[REDACTED]		:	m	:	m	:	m	:	m	:	m	:	m		
<b>TOTAL HOURS:</b>			9		9		8		9		7		1	43	

PROCESSED

I hereby certify that the hours recorded above are true and accurate.

Employee Signature: Marie Belanger

Co-ordinator Signature: Anne Odjison



---

COMMISSION OF INQUIRY INTO THE CIRCUMSTANCES  
SURROUNDING THE DEATH OF PHOENIX SINCLAIR

---

**Commision Disclosure 2089**



# GRADUATE CALENDAR

For the Academic Year  
1999 - 2000

The University of Manitoba  
Winnipeg, Manitoba

R3T 2N2

**022.707 Advanced Parasitology (6)** The methods of descriptive and experimental parasitology are considered in lectures, seminars, and laboratories and related to contemporary parasitological problems. *Prerequisite: 346 or consent of instructor.*

**022.713 Ichthyology (6)** This course deals with the biology of fishes, their identification and classification. *Prerequisites: 232 or 250.*

**022.714 Advanced Physiology (6)** A study in depth of topics selected from the physiological research interests of the department.

**022.715 Selected Topics in Avian Biology (6)** Seminars, assigned projects and discussions designed to familiarize advanced students with topics of current interest in avian biology. *Prerequisite: 468 or consent of instructor*

**022.716 Animal Ecology (6)** Detailed examination of special ecological subjects and assignments of special research projects.

**022.722 Advanced Topics in Zoology (3)** A seminar on current research topics in Zoology.

**022.723 Advanced Topics in Zoology (6)** A seminar on current research topics in Zoology.

**022.727 Problems in Evolution (3)** Lectures, seminars, and research in selected topics of biological evolution with emphasis on selection mechanisms.

**022.730 Advanced Embryology (6)** A detailed course in primary and secondary inductive processes involved during organogenesis, growth regulatory mechanisms, and experimental techniques. *Prerequisites: Introductory Developmental Biology or Embryology or equivalent course.*

**022.731 Selected Topics of Animal Behaviour (6)** Assigned projects, seminars, and discussions designed to familiarize advanced students with topics of current interest in animal behaviour. *Prerequisite: 448 or consent of instructor.*

**022.732 Nematology (6)** Lectures cover the morphology, taxonomy, physiology, and ecology of the nematodes. Laboratories concentrate on techniques of identification and culture. *Prerequisite: 260 (or former 341). Presently not offered.*

**022.734 Problems in Developmental Zoology I (3)** A seminar and lecture course dealing with current advances in the field of zoology.

**022.735 Problems in Developmental Zoology II (3)** A seminar and lecture course dealing with current advances in the field of zoology.

**022.736 Problems in Biological Statistics (3)** The course discusses statistical problems and techniques which specifically apply to biological research. Laboratory exercises will be based primarily on examples from field research. *Prerequisite: 005.313 (or former 005.333) or the consent of the instructor.*

**022.738 Advanced Limnology (6)** The biological productivity of lakes. A seminar and tutorial course given with the help and cooperation of scientists in the Freshwater Institute and the Department of Botany. *Prerequisite: 350 or equivalent (or former 470).*

**022.739 Advanced Mammalogy (6)** Lectures and seminars on mammals, their evolution, physiology, and ecology.

**022.740 Biological Resource Management I (3)** A survey of the principles of ecology in relation to renewable resources, with emphasis on ecosystem concept ecological homeostatis, and energy flow. *Open to students of the Natural Resources Institute or by consent of instructor.*

**022.741 Biological Resource Management II (3)** Examination of natural resource management practices, in discussions with resource managers. *Open to students in the Natural Resources Institute or by consent of instructor. Prerequisite: 740.*

**022.788 Ecology Project Course (3)** This course provides experience in the organization and execution of team research into current ecological issues. Teams consist of a graduate student team leader, 3-6 undergraduates, and a faculty advisor. Each project team identifies a specific research question, creates a proposal for answering it, and presents their results in a public forum. *This course is also given in the Botany Department as 001.788.*

*NOTE: Students registered in 740 and 741 may be required to pay a portion of costs associated with field trips. For details contact the Department of Zoology.*

## SECTION 18: FACULTY OF SOCIAL WORK

Dean: D. Fuchs

Chair, Graduate Committee: G. Reid

The faculty offers advanced study at the Master's degree level to enable the student to develop specialized expertise in social work. The M.S.W. program is accredited by the Canadian Association of Schools of Social Work. As a program of graduate studies, the M.S.W. emphasizes intellectual rigour in theory building and theory testing. As an advanced professional program, the M.S.W. emphasizes expertise in the design, implementation and evaluation of social work activities.

A student may opt to concentrate studies in one of two streams: Social-clinical intervention, or social services administration. Within each, the student should become knowledgeable about the theory, policy and practice implications of a given social problem area. The social problem area identified as the focus of study should correspond to one of the areas for which faculty expertise is available at the faculty.

The faculty represents a broad spectrum of expertise and interest in methodology, population groups, fields of service, social work practice, and social welfare policy and administration. A complete listing of faculty and their expertise is included in an application package make available to all potential applicants.

Provision has been made for flexibility in the design of individual programs through the selection of electives and the planning of a practicum or thesis. The individual program will be designed by the student with the assistance of the faculty advisor.

The faculty has an active relationship with many community social agencies. The university's Psychological Services Centre, the Elizabeth Hill Counselling Centre, the Child and Family Research group, and the Manitoba Research Centre on Family Violence and Violence Against Women provide opportunities for both thesis and practicum work.

### Admissions

The deadline for submission of applications to the program is: February for persons residing in Canada; and for persons residing outside of Canada December 1.

### Educational Equity Initiative

The purpose of this Initiative is to achieve equality in professional education so that no person shall be denied educational opportunities or benefits for reasons unrelated to ability. In the fulfillment of this goal, the aim is to correct the conditions of disadvantage in professional education experienced by Aboriginal peoples, persons with disabilities, immigrants and refugees to Canada, and persons other than Aboriginal peoples who are members of a visible minority in Canada. Educational equity means more than treating persons in the same way but also requires special measures and the accommodation of difference. Complete details are listed in application packages.

For the purpose of identification the definitions for the educational equity priority groups are:

**Aboriginal Peoples:** Are all indigenous peoples of Canada including: First Nations, Métis, Déné and Inuit.

**Visible Minorities:** Persons other than Aboriginal peoples who, because of their colour are a visible minority in Canada.

**Immigrants:** Immigrants are those who do not record Canadian citizenship by birth, and whose native tongue is NOT English.

**Refugees:** A refugee is an individual who has left his/her country of residence because of persecution for belonging to a particular social, cultural, religious and/or national group, and/or for holding political beliefs and has been accepted for residence in Canada.

**Persons with Disabilities:** Persons with disabilities are those who would consider themselves disadvantaged by reason of any physical, intellectual, mental, sensory or learning impairment.

Please note, above definitions are subject to change.

### Admissions Criteria

#### Master of Social Work:

– Possession of a B.S.W. degree (by May of the application year) from an accredited university which is recognized by the University of Manitoba.

– A minimum Grade Point Average of 3.0 (B) is required in the last 60 credit hours of a B.S.W. degree.

– If courses have been taken subsequent to the degree as a special student and/or occasional student and/or in a subsequent degree or pre-Master's program, they will be calculated into the Grade Point Average as part of the last 60 credit hours. Where the calculation of the 60 credit hours ends in the middle of a session, all courses in that session will be used in the grade point calculation.

– Applicants who are a member of one or more of the affirmative action/educational equity priority groups and who possess a Grade Point Average between 2.5 and 2.94 will also be considered on the basis of their non-academic components — paid and unpaid work experience and a study plan (further information outlined in application package).

– Applicants with a B.S.W. degree or who have completed a pre-M.S.W. program before 1967 will be considered on a case by case basis, taking into consideration their educational and professional experience.

#### Pre-Master's Program:

– Possession of a degree in a discipline other than Social Work at point of application from an accredited university which is recognized by the University of Manitoba.

- A minimum Grade Point Average of 3.0 (B) is required in the last 60 credit hours of the degree.

- If courses have been taken subsequent to the degree as a special student and/or in a subsequent degree or pre-Master's program, they will be calculated into the Grade Point Average as part of the last 60 credit hours. Where the calculation of the 60 credit hours ends in the middle of a session, all courses in that session will be used in the grade point calculation.

- Applicants who are a member of one or more of the affirmative action priority groups and who possess a Grade Point Average between 2.50 - 2.94 will also be considered on the basis of their non-academic components — paid and unpaid work experience and a study plan (further information outlined in application package).

#### Courses available to Occasional and Non-Social Work Students

An occasional student in Social Work is one who wishes to take graduate courses with no intention of proceeding to a Pre-M.S.W. program or a Master degree in Social Work at the present time. A non-social work student is one who is currently registered at a graduate level in another faculty.

Written permission of instructor is required

Courses available to occasional students holding a previous degree in a discipline other than social work (e.g., B.A., B. Ed.)

047.310 Systematic Enquiry in Social Work (3)

047.601\* Data Analysis for Social Work Research (3)

047.603 Canadian Social Welfare Policy (6)

N.B. \*Prerequisite 047.310 or equivalent

The maximum number of credit hours permitted is six credit hours, plus 047.310 (3 cr. hrs.) And 47.601 (3 cr. hrs.)

Courses available to occasional students holding a previous degree in social work and non-social work students currently registered in another graduate program.

047.601 Data Analysis for Social Work Research (3)

047.729 Change and Stability: Implications for Direct Intervention (6)

047.730 Clinical Evaluation for Social Work (3)

047.731 Social Service Administration Practice (6)

047.740 Theoretical Foundations of Social Service Administration (3)

047.742 Theoretical Foundations of Social Policy Analysis, Planning and Evaluation (3)

047.723 Problem Seminar  
(Several topics are offered each year Consult timetable for current titles being offered).

047.739 Advanced Social Work Practice Seminar (3)

047.743\* Evaluation Research in Social Work Practice (3)

047.744 Policy Analysis in Social Work Practice (3)

- The maximum number of credit hours permitted is 6 credit hours plus 047.601 (3 cr. Hrs.)

- All occasional and non-social work students are required to abide by the same pre/co-requisite policy that applies to Social Work students.

- 047.601 has a five year shelf life (M.S.W. Program Committee, June 5/92)

\*Pre/corequisite 047.601

Individuals wishing to become occasional students must meet the following requirements:

- A completed degree at point of application from an accredited university which is recognized by the University of Manitoba.

- A minimum Grade Point Average of 3.0 (B) in the last 60 credit hours of the degree. If courses have been taken as a special student, occasional student and/or in a subsequent degree or pre-Master's program they will be calculated into the grade point average as part of the last 60 credit hours.

Where the calculation of the 60 credit hours ends in the middle of a session, all courses in that session will be used in the grade point calculation. Calculation of Grade Point Average for admission to the 1998-1999 session for occasional students are currently under review and subject to change without notice.

OR

- For applicants who are members of Canada's Aboriginal people, visible minorities, immigrants, refugees or persons with disabilities and whose Grade Point Average is below 3.0 (B);

- A completed degree at point of application from an accredited university which is recognized by the University of Manitoba.

- A minimum Grade Point Average of 2.50 - 2.94 in the last 60 credit hours of the degree. If courses have been taken as a special student, occasional student and/or in a subsequent degree or pre-Master's program they will be calculated into the Grade Point Average as part of the last 60 credit hours.

Where the calculation of the 60 credit hours ends in the middle of a session, all courses in that session will be used in the grade point calculation. Calculation of Grade Point Average for admission to the 1998-1999 session for occasional students are currently under review and subject to change without notice.

- Recommendation of the dean of the Faculty of Social Work.

- Approval of the dean, Faculty of Graduate Studies.

For the purpose of identification the definitions for the educational equity priority groups are the same as those listed in the preceding section.

All applicants are required to complete a graduate application form for admission, and indicate that they are applying to be admitted as an occasional student. This can be done by checking the "occasional" box in Section B of the application form.

All applicants are required to submit an official transcript for their degree, and any university courses taken since their degree was completed. Applications are available at the Faculty of Social Work general office, telephone (204) 474-7050; 521 Tier Building, and at the Faculty of Graduate Studies, telephone, (204) 474-9377, 500 University Centre.

There is a \$50.00 application fee.

Deadline dates differ by session (i.e., September, January, Spring, Summer). For additional information regarding deadline dates, course offerings and application forms, please contact the Faculty of Social Work General Office at (204) 474-7050.

#### Registration

Effective the 1996-1997 academic year, occasional students will register by telephone using the "UMREG" system.

The registration schedule will be printed in the University of Manitoba Registration Guide and Course Timetables. The Guide will be available from the Student Records Office, 400 University Centre, in April.

#### The Pre-Master's Program

The purpose of the pre-M.S.W. program is to build on students' background experiences to prepare them for specialization and completion of the M.S.W. program and to round out their knowledge and skill base relative to their areas of specialization.

#### Program Requirements

047.310	Systematic Inquiry	(3)
047.412	Field Instruction	(12)
047.601	Data Analysis Research	(3)
047.602	Social Work Practice Seminar	(6)
047.603	Canadian Social Welfare Policy Analysis	(6)
	Maximum credit hours load	30

#### The M.S.W. Program

All students accepted for the social services and administration stream, and the social clinical stream, of the Master's degree subsequent to 1991 are required to complete course 047.601 Data Analysis in Social Work Research or equivalent. For those individuals pursuing the social services administration stream it is preferable to complete these prior to registration for the fall-winter session. These courses are normally offered in summer session (evening) each year. A minimum grade of "C+" must be attained in each course.

Students may elect to take the program on a part-time basis. There is a five-year time limit to complete the M.S.W. program. The following are requirements for students in each stream:

#### The Social-Clinical Intervention Stream

The social-clinical stream of the M.S.W. program is based on an ecosystemic perspective. Drawn from social ecology and general systems theory, this view provides a broad context for clinical social work practice by emphasized the interrelatedness of individuals, families and groups and their connections to social institutions, cultural forces and physical space. In applying the ecosystemic perspective to social work practice, the family unit is given a central focus.

Students must complete 24 credit hours of seminar and tutorial work. The program requires at least 12-18 months of full-time study. Students may elect to take the program on a part-time basis. There is a six-year time limit.

The program includes 15 credit hours of core material which, must be completed within 24 months of date of admission. Those electing to do full time study will complete the remaining nine credit hours concurrently with the core. Otherwise the remaining nine credit hours must be completed within the five-year time limit. Completion of a thesis or practicum is also a degree requirement. A minimum of "C+" is required for each course in the M.S.W. program.

The nine credit hours of non "core" are identified as clinical electives. The

clinical electives include Advanced Practice Seminar and a series of seminars on areas of clinical practice. In addition to the one Advanced Social Work Practice Seminar required, students take nine hours of electives (up to six hours may be taken outside of the Social Work faculty). Clinical area seminars may be taken as electives.

Course 047.729 is prerequisite or corequisite to final approval of thesis or practicum proposal.

### Social-Clinical Intervention Stream

#### Core Courses

047.601	Data Analysis for Social Work Research	(3)
047.729	Change and Stability: Implications for Direct Intervention	(6)
047.730	Clinical Evaluation	(3)
047.739	Advanced Social Work Practice Seminar	(3)

– Required Elective (choose one from three offered)

#### Electives

Electives*	9
Thesis or Practicum	24

**Note:** \* Electives may be chosen from 047.739 Advanced Social Work Practice seminars; and/or 047.723 Problem Seminars (which include a number of seminars on different areas of clinical practice); and/or 047.722 Selected Topics in Social Work; and/or 047.728 Readings in Social Work and Social Welfare Research.

### The Social Services Administration Stream

The program's aim is to produce progressive administrators, social planners and policy analysts within the public, voluntary and private sectors. A political economic approach is used for a critical examination of power, oppression and resistance. A range of organizational theories, strategies and means of evaluation of social service administration is examined. Students acquire strong analytical and practice skills. Through critical reviews of theories, techniques and case study applications, students learn to develop and apply models of planning and evaluating social policies and programs.

Students must complete 24 credit hours of seminar and tutorial work. An additional three credit hours of coursework will be required if the student has not taken 047.601 Data Analysis for Social Work Research, prior to admission to the program. The program requires at least 12-18 months of full-time study. Students may elect to take the program on a part-time basis. There is a six-year limit to complete the M.S.W. program.

The program includes 18 credit hours of core content which must be completed in the first two calendar years. Those electing to do full-time study may complete all 18 hours of core material as well as the six credit hours of "non-core" electives in one calendar year. Otherwise the remaining six credit hours of electives and the thesis or practicum must be completed within the six-year limit. Part-time students are required to complete a minimum of nine credit hours of core coursework per year for the first two years. All core courses are prerequisite or corequisite to the final approval of the thesis or practicum proposal.

### Social Services Administration Stream

#### Core Courses

047.601	Data Analysis for Social Work Research	(3)
047.731	Social Service Administration Practice	(6)
047.740	Theoretical Foundations for Social Service Administration	(3)
047.742	Theoretical Foundations of Social Policy Analysis, Planning and Evaluation (3)	(3)
047.743	Evaluation Research in social Work Practice	(3)
047.744	Policy Analysis in Social Work Practice	(3)

#### Non-Core Electives 6

Practicum or Thesis 27

**Note:** Students are encouraged to take 047.601 prior to admission to the program. However, those students who do not have this course will be required to take it as a core course. 047.731/740 and 047.742/047.743/047.744 are most effectively taken together.

### Scholastic Progress

A minimum grade of "C+" is required in each course in the M.S.W. Program. The minimum cumulative Grade Point Average for graduation is a "B" (3.0) average. A complete statement of the regulations governing the scholastic progress of a student in the Faculty of Social Work is on file in the faculty general office.

### Professional Unsuitability Bylaw

The Senate has approved a bylaw granting authority to the faculty to require a student to withdraw for reasons of professional unsuitability (see General Academic Regulations and Policy). Copies of this bylaw may be obtained from the office of the dean. Students are reminded of their obligation to be familiar with all regulations governing their continued progress in the program.

In the event of any question or dispute, the above two documents shall be considered the official versions.

### Course Offerings

**047.310 Systematic Inquiry in Social Work (3-0:0-0) or (0-0:3-0) 3** Relates systematic methods of scientific inquiry to social work practice; theory building for practice; information collection; descriptive data for decision-making, understanding technical research material, introduction to issues of research design.

**047.412 Field Instruction 2 (12)** An educationally directed practice experience in which the student will have the opportunity to carry a sustained professional role in situations which require the integration of values, knowledge, and skill at the level of a beginning professional practitioner. The required hours are calculated as 28 weeks x 2 days per week x 8 hours or 450 hours. This time commitment includes involvement with the agency in planning for, and engaging in practice activity, and evaluation of performance. It also includes educational contact time with the field instructor in individual and/or group sessions. *Pre-corequisite:* 047.602

**047.601 Data Analysis for Social Work Research (3)** An intermediate course in the analysis of social work data. Course will emphasize application and interpretation of analytical techniques useful in the practice of social work. A course in elementary statistics such as 005.220 is strongly recommended prior to taking this course. *Prerequisite:* 047.310 or equivalent. *May not hold with 047.411.*

**047.602 Social Work Practice Seminar (6)** Introduces students to ecological and other generalist practice models in the provision of social services. Attention is given to key contextual aspects of social work practice such as gender, poverty, and culture in the study of professional roles and ethics. Intervention modalities considered range from direct practice with individuals to strategies of community change.

**047.603 Canadian Social Welfare Policy (6)** An examination of the elements of ideology, and the application of competing ideological systems in the study of social welfare policy. This course also examines the history of Canadian social welfare from European contact to contemporary developments.

**047.722 Selected Topics in Social Work (3)** A tutorial approach which permits the graduate student to develop an area of concentration independently but with assistance and mutual work with a faculty member. *Prerequisite:* written permission of instructor.

**047.723 Problem Seminar (3)** Students focus on the theory, social policy and social work practice implications of a given social problem area.

**047.728 Readings in Social Work and Social Welfare Research (3)** A tutorial in specialized research methodology to be offered only to students who have highly specialized research interests which are not commonly offered in other courses. *Prerequisite:* an introductory research course and consent of the instructor.

**047.729 Change and Stability: Implications for Direct Intervention (6)** Theories of human behaviour are considered from an ecological perspective as they relate to family focused social work practice. Intervention methods are studied with special attention given to developmental issues and social contextual factors in the assessment and treatment of distressed human systems.

**047.730 Clinical Evaluation of Social Work Interventions (3)** Methods of evaluating clinical social work intervention with individuals, couples, families, and other small groups. *Prerequisite:* 047.310 or 047.411 or their equivalents.

**047.731 Social Service Administration Practice (6)** This course will focus on the development of skills in the analysis and implementation of organizational models for social service delivery, and administration methods for the effective delivery of social services. *Students may not hold credit for 731 and the former 735 or 736.*

**047.738 Field Study in Social Service Evaluation (3)** Students will work closely with a supervisor to develop their knowledge and applied skill in the design and execution of the evaluation of social services. The supervised knowledge and skill development will take place in the context of social services agencies. *Prerequisite:* 047.310 or 047.411, or 047.601 or their equivalents.

**047.739 Advanced Social Work Practice Seminars (3)** Study of social work practice organized by size of client system. Students must select one seminar from several which are offered. Remaining seminars may fulfill elective requirements. For clinical students only *Pre-corequisite:* 047.729.

**047.740 Theoretical Foundations of Social Service Administration (3)** An examination of organizational theories and strategies and evaluation of their relevance for the administration of social services agencies.

**047.741 Social Work Practice in Policy Analysis, Planning and Evaluation (6)** Presentation of the knowledge and skills necessary in the application of models and methods of planning and evaluating social policy and social programs. Analytical and practice skills are developed through a critical review of a variety of theories and techniques and case study applications. *Pre-corequisite:* 047.601. *Not recommended students hold credit with 047.741 and the former 047.734. For students admitted prior to 1998-1999 only. May not hold with 047.743 and 047.744.*

**047.742 Theoretical Foundations of Social Policy Analysis, Planning and Evaluation (3)** An advanced course in the welfare state in Canada - the relationship between ideology, economics and the existing structure of the welfare state in Canada, with a focus on the attempts to roll it back and the consequent tasks of social work in the preservation and advancement of social security. *Students may not hold credit for the former 047.737 and 047.742.*

**047.743 Evaluation Research in Social Work Practice (3)** Presentation of the knowledge and skills necessary in the application of models and methods of planning and evaluating social policy and social programs. Analytical and practice skills are developed through a critical review of a variety of theories and techniques and case study applications. *Pre-corequisite:* 047.601. *Applicable to students admitted subsequent to 1997-1998. May not hold with the former 047.741.*

**047.744 Policy Analysis in Social Work Practice (3)** Presentation of the knowledge and skills necessary in the application of models and methods of planning social policy and social programs. Analytical and practice skills are developed through a critical review of a variety of theories and techniques and case study applications. *Applicable to students admitted subsequent to 1997-1998. May not hold with 047.741.*



---

COMMISSION OF INQUIRY INTO THE CIRCUMSTANCES  
SURROUNDING THE DEATH OF PHOENIX SINCLAIR

---

**Commision Disclosure 2090**



# UNDERGRADUATE CALENDAR

For the Academic Year  
1999 - 2000

The University of Manitoba  
Winnipeg, Manitoba

R3T 2N2

## FACULTY OF SOCIAL WORK

General Office: 521A Tier Building  
 Telephone: (204) 474-9550 (for Voice mail menu)  
 Email: Social\_Work@UManitoba.CA  
 Web address: www.umanitoba.ca/faculties/social\_work  
 Dean: Don Fuchs  
 Student Advisor: Susan Deane

### ORDER OF CONTENTS

#### SECTION 1: PREFACE

- 1.1 History
- 1.2 Mission Statement
- 1.3 The Profession
- 1.4 The Program

#### SECTION 2: ADMISSIONS

- 2.1 Fort Garry Campus
- 2.2 Winnipeg Education Centre
- 2.3 Faculty of Social Work at Thompson
- 2.4 The Distance Delivery of the Bachelor of Social Work Program
- 2.5 Special Student Admission

#### SECTION 3: REGULATIONS

- 3.1 Prerequisite - Corequisite Policy
- 3.2 Residence Requirements for a Degree Program
- 3.3 Scholastic Progress
- 3.4 Professional Unsuitability Bylaw
- 3.5 Dean's Honour List
- 3.6 Appeal of Grades

#### SECTION 4: PROGRAM DESCRIPTIONS

- 4.1 Curriculum Outline
- 4.2 Interfaculty Option in Aging
- 4.3 Field Instruction
- 4.4 Courses Open to Challenge for Credit
- 4.5 Credit for Social Work Courses Taken at Other Universities

#### SECTION 5: COURSE DESCRIPTIONS

### SECTION 1: PREFACE

#### 1.1 HISTORY

The Faculty of Social Work was established in 1943 as a graduate school in the Faculty of Arts and Science. The school originally offered a one-year program leading to a graduate diploma; later this program was altered to lead to a post-baccalaureate degree. In 1952 the faculty initiated a two-year graduate program leading to the degree of Master of Social Work. In 1968 The University of Manitoba was one of several Canadian universities to introduce a Bachelor of Social Work program. The first Bachelor of Social Work class graduated along with the last class of the two-year graduate program in 1972. In 1972-1973 the Bachelor of Social Work program was reorganized into a three-year program of professional study, following successful completion of a first year of general university study. In 1972-1973, a revised master's degree program was introduced, providing advanced, specialized study for persons possessing a first professional degree in social work. In May 1989, the university Senate and the Board of Governors approved a change in the status of the school, to that of faculty. The faculty is a charter member of the Canadian Association of Schools of Social Work. It is an associate member of the Council on Social Work Education and was accredited by that body until the Canadian organization undertook accreditation responsibilities in 1972. The faculty, in cooperation with the Continuing Education Division, offers a continuing series of seminars, institutes and workshops to assist practitioners in updating and upgrading their professional qualifications.

#### 1.2 THE MISSION

The mission of the Faculty of Social Work is to contribute knowledge, and educational programs for the social development of the Province of Manitoba, Canada and the world.

#### 1.3 THE PROFESSION

The profession of social work has emerged in the twentieth century as one of the major human service professions. The great complexity of life in our time has made it increasingly difficult for many individuals, families, and population groupings to achieve self-realization without professional help; it has also created the need for a service which helps social institutions to be attuned to human need. The focus of social work responsibility is on the well-being of people and on the forces and conditions which undermine

human dignity. In its practice, social work is involved in social treatment and social change. The Social Work Code of Ethics is available in the *B.S.W. Student Handbook*.

#### 1.4 THE PROGRAM

The undergraduate program leads to a B.S.W. degree and provides basic professional preparation for the field, and the degree is accepted as such by the Canadian Association of Social Workers. The degree is accredited by the Canadian Association of Schools of Social Work. The Bachelor of Social Work program combines a liberal and professional education. The program consists of 72 credit hours of professional social work courses and 51 credit hours of general university courses. The faculty offers the undergraduate program at three locations: Fort Garry campus, Winnipeg Education Centre, and Northern program based in Thompson. Students from the three campuses graduate with a Bachelor of Social Work degree (B.S.W.) from The University of Manitoba. The Bachelor of Social Work Program by Distance is available for people living and working outside of Winnipeg.

In 1994-1995 the faculty implemented a new curriculum. Students admitted prior to 1994-1995 must consult with the admissions and advising officer in order to discuss how these changes will apply to them.

### SECTION 2: ADMISSIONS

#### 2.1 FORT GARRY CAMPUS

The B.S.W. degree program at the Fort Garry campus consists of 72 credit hours of professional social work courses and 21 credit hours of general university courses. The program is usually completed in three years after one year (30 credit hours) of university study completed in any other faculty or school. It may also be completed in two years plus a summer after 51 credit hours of prior university study (provided the previous university work is not greater than ten years old), or in up to nine years of part-time study.

The B.S.W. degree program at the Fort Garry campus receives approximately 400 applications for 75 spaces. Enrollment in the program is limited, so meeting minimum admission requirements does not assure an offer of admission.

The minimum requirement for admission to the Fort Garry campus B.S.W. degree program is the successful completion of one full year of university studies (30 credit hours or five full courses) at the University of Manitoba or an equivalent recognized university with a minimum adjusted Grade Point Average of "C+" (2.5) on university work.

Applicants who are eligible to apply in one of the Educational Equity Priority Groups described below may apply for admission with a minimum adjusted Grade Point Average of "C" (2.0) on the university work.

The five full courses (30 credit hours) of university work required to apply to the B.S.W. degree program may be completed in any faculty. There are no required courses and the courses may be completed either as a part-time university student over a period of several years or in one year of full-time studies. Although many students elect to enter the Faculty of Arts to complete these courses, and register in courses such as sociology and psychology, students should examine their own particular fields of interest in selecting both their faculties and the courses to take. A partial list of areas of study

## Admission Focus

#### Faculty of Social Work

#### *Bachelor of Social Work, B.S.W.*

University 1 (30 credit hours) plus three years in Social Work.

or

51 credit hours of general university study plus two years and a summer in Social Work.

#### Admission Requirements

30 credit hours of university study, which should include:

- A course that satisfies the "M" requirement
- A course that satisfies the "W" requirement

**NOTE:** Minimum GPA of 2.5 is required to meet eligibility.

Minimum GPA of 2.0 is required for applicants to apply under the Affirmative Action/Educational Equity Initiative. Admission is determined through a defined selection process. See section 2.1 of this chapter for details.

Admission requirements are described in detail in a bulletin available from the Admissions Office.

which students might find relevant to social work would include aging, economics, English, family studies, history (British and Canadian), Native studies, political studies, psychology, sociology, and women's studies. The important thing is to take courses which are of personal interest, both to increase academic satisfaction and to provide greater potential for better grades.

#### **ADMISSION TO THE FACULTY OF SOCIAL WORK AT THE FORT GARRY CAMPUS**

Applicants who have completed previous university study at the University of Manitoba

Effective September 1999 individuals applying for admission to the Faculty of Social Work who gained admission to the University of Manitoba after 1997-1998 must have completed University 1 (30 credit hours) preferably including at least three credit hours in courses which satisfy Senate requirements in each of written English and mathematics. In the event that these requirements are not met within the first 30 credit hours of university study, they must be completed within the first 30 credit hours of coursework in the Faculty of Social Work. The list of approved written English courses and a list of the approved mathematics courses is provided in the General Academic Regulations and Policy Section of this *Calendar*. The 30 credit hours required for admission may be completed either as a part-time university student over a period of several years or in one year of full-time study.

Applicants who have completed university study at other recognized universities

Individuals applying for admission who have completed university study from other recognized universities must have successfully completed a minimum of 30 credit hours. The faculty strongly encourages applicants to complete three credit hours of coursework in written English and three credit hours of coursework in mathematics as part of the 30 credit hours of university study. In the event that these requirements are not met within the first 30 credit hours of university study, they must be completed within the first 30 credit hours of coursework in the Faculty of Social Work. The list of approved written English courses and a list of the approved mathematics courses is provided in the General Academic Regulations and Policy Section of this *Calendar*. The 30 credit hours required for admission may be completed either as a part-time university student over a period of several years or in one year of full-time study.

All applicants wishing to complete the program in two years of full-time study must have completed a minimum of 51 credit hours of university study prior to admission to the B.S.W. degree program. Of the 51 credit hours of university study, 21 credit hours must not be older than ten years to qualify for the two year accelerated program. Applicants wishing to complete the degree through the two year accelerated program must have an adjusted grade point average of 2.75 from all previous university study. In the event that three credit hours of written English and three credit hours of mathematics have not been completed as part of the 51 credit hours of previous university study, they must be completed within the first year of the two-year program.

All applicants with a completed baccalaureate degree are exempted from the written English and mathematics requirements.

#### **The Selection Process**

The deadline date for submission of applications to the B.S.W. degree program at the Fort Garry campus is March 1. Application forms are available in December. The Faculty of Social Work offers a limited range of courses to students in other faculties which can be used to test one's interest in the faculty. The selection process is designed to accomplish three objectives — to treat applicants fairly and equitably, to provide the diversity of practitioners required by the profession, and to provide for an efficient admissions process. The faculty selects applicants to the Fort Garry campus B.S.W. degree program through three categories as described below.

**Academic Achievement Category:** One third of all available positions (25 positions) will be awarded on the basis of highest adjusted Grade Point Average.

**General Admissions Category:** One-third of all available positions (25 positions) will be allocated to those chosen through a process of random selection from the pool of all qualified applicants.

**Affirmative Action/Educational Equity Category:** One-third of all available positions (25 positions) will be allocated to those eligible for inclusion in one or more of the six Educational Equity Priority Groups described in the following section. Each priority group will be allocated a specific portion of the 25 total positions in this category.

#### **Affirmative Action Educational Equity Initiative**

The purpose of this initiative is to achieve equality in professional education so that no person shall be denied educational opportunities or benefits for reasons unrelated to ability. In the fulfilment of this goal, the aim is to correct

the conditions of disadvantage in professional education experienced by Aboriginal peoples, persons with disabilities, immigrants and refugees to Canada, and persons who are, because of their race or colour, a visible minority in Canada. Giving effect to the principle of educational equity means more than treating persons in the same way; it also requires special measures and the accommodation of difference.

For the purpose of identification the definitions for the educational equity priority groups are:

**Non-Aboriginal Access Students:** Persons who traditionally have not had the opportunity for university studies because of social, economic and cultural reasons, lack of formal education or residence in remote areas, and who are enrolled in the University of Manitoba ACCESS Program.

**Aboriginal People:** Aboriginal people are all indigenous peoples of Canada including: First Nations, Métis, Déné, and Inuit.

**Visible Minorities:** Persons other than Aboriginal peoples who, because of their colour, are a visible minority in Canada.

**Immigrants (Permanent Residents):** Immigrants are those who do not record Canadian citizenship by birth, and whose native tongue is not English.

**Refugees:** A refugee is an individual who has left his/her country of residence because of persecution for belonging to a particular social, cultural, religious and/or national group, and/or for holding particular political beliefs, and has been accepted for residence in Canada.

**Persons with Disabilities:** Persons with disabilities are those who would consider themselves disadvantaged by reason of any physical, intellectual, mental, sensory or learning impairment.

## **2.2 WINNIPEG EDUCATION CENTRE**

The Bachelor of Social Work (B.S.W.) program at the Winnipeg Education Centre is an inner-city extension of the Faculty of Social Work. The program is funded by Manitoba Education and Training, Advanced Education and Skills Training Division. Students admitted to the centre are accepted directly into a four-year B.S.W. program, and do not require prior university study. All students complete a total of 123 credit hours of university study.

The objective of this program is to enhance the accessibility of the B.S.W. program by preparing as social workers those mature students who have had inner-city or similar social service experience, but who lack the normal university entrance requirements. Special academic and social support is provided to students admitted to the program. Staff assists candidates in arranging funding resources.

Admission to the centre is limited. Applicants must be residents of Winnipeg at the time of application. The deadline date for submitting applications is March 1.

Students at the centre must meet the same graduation requirements as students in the B.S.W. program on the Fort Garry campus. For further information, contact: The Director, Inner City Social Work Program, Winnipeg Education Centre, 15 Chester Street, Winnipeg, Manitoba, R2L 1W6, Telephone: (204) 668 8160.

## **2.3 FACULTY OF SOCIAL WORK AT THOMPSON**

The Thompson Bachelor of Social Work (B.S.W.) program, based in Thompson, Manitoba, is an extension of the Fort Garry Faculty of Social Work. The program is funded by Manitoba Education and Training, Advanced Education and Skills Training Division. Students are admitted directly into a four-year B.S.W. program and do not require prior university study. All students complete a total of 123 credit hours of university study.

The objective of this program is to enhance the accessibility of the B.S.W. program by preparing as social workers mature students who, without the support of the program, would be unable to successfully complete a university degree due to lack of financial resources, lack of academic qualifications, remote location, and cultural barriers. Special academic and personal support is provided to students admitted to the program, as well as some assistance in arranging funding resources.

Admission to the Thompson program is limited. Applicants must meet specified northern residency requirements. The deadline date for submitting applications is March 1 (classes begin in September).

Students in the Thompson program must meet the same graduation requirements as students in the B.S.W. program on the Fort Garry campus. For further information, contact: The Director, Faculty of Social Work at Thompson, 3 Station Road, Thompson, Manitoba, R8N 0N3, Telephone: (204) 667 1450.

## **2.4 THE DISTANCE DELIVERY OF THE BACHELOR OF SOCIAL WORK PROGRAM**

The Faculty of Social Work remains committed to the accessibility of social work education. The faculty is extending the concept of accessibility to include geographical accessibility - via distance delivery of the B.S.W.

program. Delivery of the B.S.W. curriculum through distance education consists of a combination of tele-conference sessions and print-based independent study manuals. The distance delivery of the B.S.W. program taken part-time will allow individuals residing outside of Winnipeg to complete the undergraduate social work degree in their communities. There are cohort sites within Manitoba and an independent study program is offered across Canada.

The distance education B.S.W. initiative is intended to target individuals who are employed as social workers living outside of Winnipeg, but who may not have had the opportunity to pursue professional social work education due to their remote locations in the province. Applicants to the B.S.W. distance education initiative must meet all three requirements to be admitted into the program:

- 1) A minimum of two years of work experience, within the last five years, in the social services;
- 2) Residency outside of Winnipeg; and,
- 3) The Faculty of Arts admission requirements for either a regular student or a mature student. The deadline for the submission of applications is March 1. For applications and further information, contact: Faculty of Social Work, Distance Education Coordinator at (204) 474 6210.

A complete and detailed admissions information package, with application materials, is available in December from the Admissions Office, 424 University Centre, or from the general office of the Faculty of Social Work, 521A Tier Building.

### 2.5 SPECIAL STUDENT ADMISSION

Students seeking admission as a special student may request information from the Faculty of Social Work, 521 Tier Building or by contacting the faculty at (204) 474 7050. Criteria for admission are:

— Completion of a minimum of 30 credit hours of general university study with a minimum Grade Point Average of 2.5 "C+" and are not currently registered in another faculty or university

or  
 — Completion of a minimum of 30 credit hours of general university study with a minimum Grade Point Average of 2.0 "C" for Aboriginal peoples, visible minorities, immigrants, refugees, persons with disabilities, non-Aboriginal Access students, and who are not currently registered in another faculty or university.

For complete information on the criteria and definitions of the educational equity groups, please contact the general office of the Faculty of Social Work, 521A Tier Building.

Students are reminded they must present an official transcript (one bearing the university seal) to the social work student advisor on their appointment day. (University of Manitoba students need only provide a student history). There is a \$50 application fee. Once admitted as a special student, students will:

- Be limited to registration in nine credit hours of social work courses plus 047.131
- Be prohibited from adding courses in the Faculty of Social Work until August (refer to The University of Manitoba *Registration Guide and Course Timetables* for specific dates.)
- Have all courses classified as "SS" - this means that courses will not generate a Grade Point Average.

### STUDENTS ENROLLED OTHER FACULTIES/SCHOOLS

Students currently enrolled in other faculties or schools, at the University of Manitoba may register for Social Work courses provided they have completed a minimum of 30 credit hours of university study and achieved a minimum adjusted Grade Point Average of 2.50 (C+). These students will also be limited to registration in nine credit hours of Social Work courses plus 047.131.

Courses available to special students and students enrolled in other faculties and schools at the University of Manitoba:

047.131	Introduction to Social Welfare Policy
047.211	The Emergence of the Canadian Welfare State
047.212	Britain: Poor Laws to the Welfare State
047.213	Comparative Social Welfare Systems
047.313	Contemporary Canadian Social Welfare
047.209	Human Behaviour and Social Work Practice
047.208	Interpersonal Communication Skills
047.310	Systematic Inquiry on Social Work

**NOTE:** Special and non Social Work students are required to abide by the same pre/corequisite policy that applies to B.S.W. students. Please note the first course in each of the above sets is the pre/corequisite to those that follows.

## SECTION 3: REGULATIONS

### 3.1 PREREQUISITE - COREQUISITE POLICY

The faculty has established a set of prerequisite and corequisite requirements to assist students in planning their program of study. The regulations are on file in the general office of the faculty, and in *Registration Guide and Course Timetables*.

### 3.2 RESIDENCE REQUIREMENTS FOR A DEGREE

Unless otherwise stated the minimum residence requirements of the University of Manitoba is the work normally associated with one year in the case of programs of three years' duration. Programs of four years' duration demand a residence period of not less than two years. However, in all cases, the residence requirement is assessed following an appraisal of the educational record of the student applying to transfer.

### 3.3 SCHOLASTIC PROGRESS

Except in circumstances covered in the official regulations referred to below, clear standing in the faculty requires a cumulative Grade Point Average of "C+" (2.5) at the end of each academic session. A minimum grade of "C" (2.0) is required for all Social Work courses. The passing grades for electives taken in other faculties or schools are those required by the faculties or schools concerned. Complete statements of the regulations governing the scholastic progress of a student in the Faculty of Social Work are published in the *B.S.W. Student Handbook* and are also on file in the general office. Students wishing to do so may consult this policy with the chair of the Committee on Standings or the dean. In the event of any question or dispute, this set of regulations shall be considered the official version. Directors of off-campus programs and the admissions/advising officer of Fort Garry Campus disseminate, trouble shoot and advise respective students on issues concerning scholastic progress.

### 3.4 PROFESSIONAL UNSUITABILITY BYLAW

The Senate has approved a bylaw granting authority to the faculty to require a student to withdraw for reasons of professional unsuitability (see General Academic Regulations and Policy). Copies of this bylaw may be obtained from the general office. The bylaw is also published in the *B.S.W. Student Handbook*. Students are reminded of their obligation to be familiar with all regulations governing their continued progress in the program.

### 3.5 DEAN'S HONOUR LIST

Students who achieve a sessional GPA of 3.5 on the basis of 24 credit hours in a regular session will be included on the Dean's Honour List.

### 3.6 APPEAL OF GRADES

The general university policy for appeal of assigned grades applies to the Faculty of Social Work. As well, the Faculty Council has approved a Social Work policy on the appeal of assigned grades and term work. The policy is listed in the *B.S.W. Handbook*. The Faculty Council has established a standing Appeals Committee to deal with these matters.

## SECTION 4: PROGRAM DESCRIPTIONS

### 4.1 CURRICULUM OUTLINE

#### Foundation

047.131	Introduction to Social Welfare Policy Analysis	3
047.209	Human Behaviour and Social Work Practice	6
047.208	Interpersonal Communication Skills	3
047.314	Introduction to Social Work Practice	3
	(pre- or corequisite 047.208, 047.209, and 047.131)	

#### Requires 047.131 as prerequisite

047.211	Emergence of the Canadian Welfare State	3
047.212	Britain: Poor Laws to the Welfare State	3
047.213	Comparative Social Welfare Systems	3
	(Select one of 047.211, 047.212 and 047.213)	
047.313	Contemporary Canadian Social Welfare	3

#### Requires all foundation courses and 047.314 as prerequisites

047.421	Feminist Perspectives of Social Work Practice	6
047.422	Aboriginal People and Social Work Practice	6
047.420	Fields/Focus of Social Work Practice	2X6
	(6 hour corequisite with 047.315 and 6 hour corequisite with 047.412)	

**NOTE:** Students must take two sections of 047.420

047.315	Field (co-requisite 6 hours 047.420)	12
047.412	Field (prerequisite 047.315; co-requisite 6 hours 047.420)	12
	May be taken at any time in the program	

#### No pre- or corequisite required for:

047.310	Systematic Inquiry	3
---------	--------------------	---