

sections in this package are introductory only.

Volume 2 is already in effect and is not part of this exercise. The Child Care Facilities Licensing and Standards Manual has been in effect since March 15, 1999. It consists of standards and procedures for the licensing of child care facilities other than foster homes.

## How to Access the Draft Manual Sections

During this test period, you can access the draft manual sections through the Family Services and Housing web site on the Manitoba Government Intranet or through the Intake Module. However, the Intake Module version is in MS Word format only and does not provide you with an opportunity to test the hyperlinks.

For child and family services agencies and authorities not connected to the Intranet, you can access the manual through the Intake Module available through the secure Internet site (SIS).

Licensed adoption agencies will receive a hard copy for their review and comments.



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<b>CFS Standards</b>
<b>General Introduction</b>
Approved: <b>Draft</b>
Last revised:

## 0.0.0 General Introduction

This section is an introduction to foundational (provincial) standards for child and family services and adoption services in Manitoba.

**Note:** This manual is currently a **DRAFT**. Agencies are invited to review the manual and provide comments. Please see the [Message Introducing the Child and Family Services Standards Manual](#) for more information.

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### Need for Manual

The Department of Family Services and Housing has a statutory obligation to establish standards for the delivery and administration of child and family services and adoption services in Manitoba.

With proclamation of *The Child and Family Services Authorities Act*, responsibility for the development of standards is now shared with child and family services authorities. The province retains responsibility for the establishment of provincial (foundational) standards.

Existing provincial standards are currently in various manuals. The format and content of these manuals vary. Also, the manuals have not been consistently updated and distributed.

The Director of Child and Family Services (Child Protection Branch) and child and family services authorities have jointly identified the need for an on-line manual that is readily available and revisable.

### Manual Organization

The foundational standards in this manual are divided into four main categories or volumes:

- [Volume 1 – Agency Standards](#)
- [Volume 2 – Facility Standards](#)
- [Volume 3 – Authority Standards](#)
- [Volume 4 – Branch Standards](#)

Each volume is divided into chapters covering broad categories. Each chapter is further divided into sections or modules that deal with specific areas. For example, Chapter 1 of Volume 1 covers case management standards. Section 1 of Chapter 1 deals with intake.

The numbering system used in this manual reflects the way it is organized. For example, Section 1.1.1 refers to Volume 1, Chapter 1,