

ANCR Program and Service Delivery Policy

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1.0 Policy Statement

The Child and Family Services Act declares that children and families have the right to the least interference with their affairs to the extent compatible with the best interests of children and the responsibilities of society. In the application of this principle ANCR utilizes "Private Arrangements", as an alternative to apprehension, for children who may otherwise be in need of protection, where it is appropriate and in the child's best interest.

2.0 Definition

Private Arrangement – an agreement made between ANCR, the legal guardian, and an individual(s) (the "private arrangement caregiver") identified by the family or child to provide for a child's safety when the legal guardian(s) is unable to do so.

3.0 Policy

When To Use Private Arrangements

3.1	A private arrangement may be considered as an alternative to apprehension if the worker's assessment determines that the current home environment is unsafe for the child to remain.
3.2	In determining whether a private arrangement is appropriate, the worker will consider the following factors: the presenting circumstances, family history, and the level of risk to the child posed by the legal guardian(s).
3.3	Private arrangements will not be pursued where the risk posed by the legal guardian(s) is assessed to be high.
3.4	Private arrangements shall not be entered into without prior approval from the worker's Supervisor. The Supervisor must be satisfied that the proposed private arrangement caregiver will uphold the terms of the private arrangement.
3.5	Private arrangements are intended to be of short duration until further assessment occurs.
3.6	Where an alternate arrangement was made, not by ANCR (such as the police leaving a child with a temporary caregiver), the worker is responsible to conduct safety assessments and to ensure that the arrangement is suitable to provide for the child's safety.



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Procedure for Assessing the Safety of Potential Private Arrangements

3.7 ANCR will conduct a Prior Contact Check, Child Abuse Registry Check and Criminal Records (vulnerable sector) check on all adults residing in the potential private arrangement prior to proceeding with the arrangement, or within 24 hours.
3.8 When applicable, ANCR will obtain detailed information from any agencies that have a record on a person in the home. (CFS standards 1.4.2 Places of Safety)
3.9 If the identified individual(s) is a Foster Parent or Place of Safety, the worker will contact the agency that licenses or authorizes the home as part of the assessment.
3.10 The worker will determine that the physical environment of the home is adequate to meet the needs of the child(ren).

Contact Following Approval of a Private Arrangement

- 3.11 A worker will visit the home within 2 days of private arrangement being made (following the same standard as is required for a Place of Safety 1.4.2 (6)).
- 3.12 The worker continues to maintain contact as required under ANCR's Contact Policy and the Provincial CFS Standards.

Documenting a Private Arrangement

- 3.13 The use of private arrangements will be thoroughly documented in the Intake Module.
- 3.14 All private arrangements should be documented using the "Private Arrangement Standard Form" containing all pertinent details about the arrangement. The Private Arrangement Standard Form should be reviewed and signed by all parties. The Private Arrangement Standard Form should be delivered to the private arrangement caregivers in person and the caregiver must be advised that any material changes from what is written must be reported to and approved by the Agency.

When can a Private Arrangement Case be Closed

As a rule, a case will not be closed while a private arrangement is in place. The exception is if the Probability of Future Harm with respect to the parent/guardian, would be at no or low risk should the child return to their care. In all other cases the case will remain open and will be transferred for ongoing services. Any exceptions require the approval of the Program Director.

Policy Approved by Trake

Date: Sept 5, 2012



Agreement to Enter into a Private Care Arrangement

parent/legal guardian of the child(ren) named below agree			
providing temporary care to my child(ren) under a private			
arrangement. I agree to abide by the conditions of this arrangement as outlined below.			
If the parent or guardian of the child(ren) is not able to participate in signing this agreement please note			
why			
Ι,, ο	f(address) agree		
to enter into a private care arrangement for the child(ren) named below. My relationship to the			
child(ren) is as follows:	*		
 I agree that I have the capacity to provide temporary care for this child(ren) including providing proper supervision, food and shelter. I understand that I will not be financially compensated for caring for this child(ren). I understand that I am being entrusted with the care of this child(ren) until further notice and I will not let this child(ren) leave my care without the approval of ANCR or another Child and Family Services Agency. 			
In addition I agree to abide by the following conditions:			
1			
2			
3			
I will notify ANCR or another Child and Family Services Agency if for any reason I am unable to abide by these conditions.			
Child(ren) Placed in the Private Arrangement:	D.O.B.		
1			
2			
3			
4			
Parent/Guardian Signature:	ANCR Signature:		
Caregiver Signature:	Date of Agreement:		